

## **IMPORTANT NOTICE**

The Consulate urgently requests all its clients not to arrive at the office building before 9:00 AM so as to avoid having to wait at the lobby for the Consulate to open. Building management has been receiving complaints from their security and other tenants about Consulate clients arriving at the building as early as 6:00 AM and loitering – at times, sleeping – at the lobby until the Consulate opens at 9:00. In response to this issue, building security will be sending away those who arrive too early and advise them to return when the Consulate opens.

The Consulate understands that those who arrive too early are likely walk-in passport applicants and come from far away. We therefore recommend that these clients time their arrival so that they don't arrive too early and risk being sent away by building security. We also recommend that walk-in passport applicants visit the Consulate after 1:00 PM and avoid visiting on Mondays and Fridays.

We thank you for your cooperation in this matter.

## **MAHALAGANG PAALALA**

Hinihiling po ng Konsulado sa kanilang mga kliyente na huwag dumating sa opisina bago mag 9:00 ng umaga upang hindi kailanganing mag-antay sa lobby bago magbukas ang Konsulado.

Nakakatanggap na ng mga reklamo ang tagapamahala ng gusali galing sa kanilang security agency at mga iba pang nangungupahan tungkol sa mga kliyente ng Konsulado na dumarating ng 6:00 AM at tumatambay – kung minsan, natutulog – sa lobby bago magbukas and Konsulado ng 9:00 AM. Dahil sa isyung ito, papaalisin ng security ng gusali ang mga darating ng lubhang maaga at pababalikin lamang sila pagbukas ng Konsulado.

Naiintindihan po naming na ang mga dumarating ng maaga ay nanggagaling pa sa malayong lugar. Iminumungkahi namin sa mga kliyente naming na magbigay ng sapat na oras sa paglakbay papunta ng Konsulado upang dumating dito ng tamang oras at hindi lubhang maaga. Inirerekomenda rin po naming sa mga walk-in passport applicants na bumisita sa Konsulado bandang 1:00 PM pababa, at iwasang bumisita ng Lunes at Biyernes.

Nagpapasalamat po kami sa inyong pakikipagtulungan.